



सत्यमेव जयते

GOVERNMENT OF INDIA  
**OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION**  
Opposite: Safdarjung Airport, New Delhi-110003

## **PUBLIC NOTICE**

F. No. AV. 11012/5/2018-DTL-DGCA

Dated: 19<sup>th</sup> June 2019

**Subject: Verification of Indian Pilot's license to ICAO Contracting States.**

The ICAO Annex 1 and ICAO Doc 9379 - Manual of Procedures for Establishment and Management of a State's Personnel Licensing System, provides that the licensing authority of a member contracting State shall confirm/verify the validity of a license from licensing authority of member contracting State issuing the license, for the purpose of conversion or rendering a license valid.

2. It has been observed that several requests for verification of Indian Pilot's license are being received by this office from Civil Aviation Authorities (CAAs) of the ICAO contracting States, foreign airlines/operators and other consultancies/agencies.

3. It has been decided that the requests for verification received from the licensing authorities of CAAs of the concerned ICAO Contracting State shall only be entertained and the requests received from foreign airlines/consultancies/agencies shall not be entertained henceforth.

4. In order to expedite the process of license verification, the individuals are requested to submit the following documents to O/o DTL, DGCA or forward the same to [dtl1.dgca@nic.in](mailto:dtl1.dgca@nic.in):-

- (i) Current copy of License and Medical Assessment;
- (ii) A certificate of Accident/Incident free record in preceding 10/3 years issued by the employer. In case of involvement in any accident/incident, please provide evidence of 'clearance for normal operations' from DGCA;
- (iii) Details of enforcement action such as; suspension, cancellation or revocation of license certified by the operator;

5. It may be noted that the process of verification of license is without prejudice to any mutual contract between the employee and the employer and DGCA is not responsible for any condition affecting the employment and legal issues.

**Director General of Civil Aviation**