No. 18/64/2014-P&C

Government of India Directorate General of Civil Aviation

> Opp. Safdarjung Airport, New Delhi Dated: 13th June, 2014

Subject: Jan Mitra Diwas in DGCA

With a view to ensuring effective public interface on any matter pending with this Office, it has been decided under the directions of Director General (Civil Aviation), that every Wednesday from 2:00 PM to 5:00 PM stakeholders can directly approach Officers of DGCA without prior appointment for redressal of their grievances. Every care should be taken to handle the grievance in the most efficient, effective and realistic manner. This day is named as Jan Mitra Diwas.

2 However, in all such cases the security and reception admission drill will be followed before allowing the public members entry into the office premises. The timings need to be followed strictly by all visitors and officials of DGCA.

(Sunil Kumar Adlakha) Deputy Director

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- 1. All the Officers/Officials of DGCA;
- 2. All the Sections of the DGCA:
- 3. Notice Boards in the DGCA;
- 4. General Section for Board display on the Reception and entry gates of DGCA;
- 5. NIC for uploading in the DGCA website under Public Notice.