



GOVERNMENT OF INDIA
OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION
Opposite: Safdarjung Airport, New Delhi-110 003

PUBLIC NOTICE

File No. DAW / CEO / Pilots Online / 2016

Dated the 8th Sept. 2016

Subject: ONLINE Application for Pilot License Examination – Oct. 2016 Session

Director General of Civil Aviation has decided to conduct, Pilot License Examination – Oct. 2016 session for both online (Computer based) & Technical (OMR Based) for all categories of Pilots – PPL / CPL / ATPL. The Center for online (Computer based) examinations are **Delhi, Mumbai, Kolkata, Chennai, Hyderabad, Bangalore & Lucknow** and Centre for Technical (OMR Based) examinations are **Delhi, Mumbai, Kolkata, Chennai, Ahmedabad, Patna, Guwahati, Bhopal, IGRUA, Bhubaneshwar, Hyderabad, Bangalore, & Kochi**. Candidates desirous of appearing for examination (General, Technical papers & Oral) are required to submit their application for roll number ONLINE under <http://udaan.nic.in>.

The **Guidelines for Candidates Applying for Pilots License Examination (Issue – XII, June 2016)** for submitting the application ONLINE along with the requirements to be fulfilled by the applicant while applying for roll number with respect to document to be accompanied with application, **fee** and details / mode of fee payment etc. are published in DGCA web site (<http://www.dgca.nic.in>) and Udaan site (<http://udaan.nic.in>). **Applicants are advised to read the said instruction & Guidelines carefully before start filling up the application.**

The candidates can submit their application Online for allotment of Roll Number for Pilots License Examination – Oct. 2016 as per details given below:

Category	Online / OMR / Oral	Portal Opening Date for Submission of Application Online	Portal Closing Date for Submission of Application Online	Last date for receiving Hard Copy of Application at CEO
CPL / ATPL	CPLG / CPLCG / ATPLG / ATPCG Online	09 / 09 / 2016	18/09/2016	28/09/2016
	CPLT / ATPLT	09 / 09 / 2016	18/09/2016	28/09/2016
ATPL (candidates appearing for Oral Exam in July 2016 Session)	ATPLG / ATPCG	09 / 09 / 2016	05/10/2016	15/10/2016

The signed printout of the online submitted application form for Online General / OMR Based Technical / 2nd & 3rd Oral examination (signed hard copy), along with required documents as mentioned in the guidelines under reference, should reach the Director of Airworthiness, Central Examination Organisation, O/o Director General of Civil Aviation, Level – III, East Block – III, R K Puram, New Delhi – 110066 **by Speed / Registered Post within 10 days from the day of online submission of application.** **The applications not received within the stipulated time (due to any reason), will not be processed for allotment of Roll Number and the status will neither be reflected in admitted list, nor be reflected in the rejected list.**

Candidates desirous of appearing for Oct. 2016 session should complete the process of approval of their Photograph & Signature (if not done earlier) in accordance with the Part – D of the “Guidelines for Candidates Applying for Pilots License Examination” published in DGCA Web Site. **Candidates can not submit application for Oct 2016 session if the approval process of their Photograph & Signature is not completed.**

The envelop / cover containing the hard copy of the examination application addressed to CEO must be superscripted with “APPLICATION FOR ALLOTMENT OF ROLL NUMBER – PILOT – General / Technical / Oral” (as the case may be).

From the sessions of examination conducted in the recent past it is observed that **in spite of the clear instruction / Guidelines, many applications gets rejected due to any / all of the reasons such as:**

1. Application not dated & signed by the applicant.
2. Required supporting documents are not attached and / or attachment of improper / irrelevant documents.
3. Mentioning incorrect / inappropriate category of examination.
4. Not forwarding the Hard Copy of the application within the stipulated time.
5. Stapling of all type of application (Online General Paper / Technical / Oral examination) together, instead of sending them separately.

Note: All type of applications (Online – General / OMR Based Technical / Oral) can be posted together in a single envelop. However, they should not be stapled together.

6. Demand Drafts
 - a. are drawn in favor of incorrect name, with spelling mistakes.
 - b. are drawn before the acceptable date.
 - c. number and date are incorrectly mentioned on the application form
 - d. are mutilated
 - e. are drawn consolidated for General / Technical / Oral.
 - f. of insufficient amount / value.
 - g. are found not attached with application, etc.

To avoid rejection due to any of the reasons mentioned above, it is advised that the candidate should read the instruction / guidelines carefully before submission of ONLINE application and subsequently while forwarding the hard copy of the application. **It is reiterated here that if applications received are found not complete in all respect, it will be summarily rejected and fee will neither be refunded nor be adjusted in future sessions and no further communication in this regard will be entertained.**

In case of any query with respect to online application and submission of documents, the applicants may contact the helpline at +91 11 26106091. This helpline is available for the above said purpose only on working days between 1000 Hrs. and 1700 Hrs. The candidate may also e-mail their query on ceo.dgca@nic.in.

The above is for information of all concerned.

Director General of Civil Aviation