



सत्यमेव जयते

GOVERNMENT OF INDIA

**OFFICE OF THE DIRECTOR GENERAL OF CIVIL AVIATION**

TECHNICAL CENTRE, OPP. SAFDARJUNG AIRPORT, NEW DELHI.

File No. AV.14027/17/2018-AT.1

Dated: 14<sup>TH</sup> MARCH 2019

## **AIR TRANSPORT CIRCULAR NO. 01/2019**

**SUBJECT: PROCEDURE FOR GRANT OF AERIAL WORK AUTHORISATION**

### **1. INTRODUCTION**

- 1.1 DGCA CAR Section 3 Series N Part I lays down the requirements for the grant of aerial work authorisation including requirements for an NSOP holder to comply before undertaking aerial work operations.
- 1.2 This circular lays down the procedure for the grant, renewal, changes in scope of authorisation including the procedure for authorising use of foreign registered aircraft on wet lease for aerial work.

### **2 Grant of Aerial Work Authorisation**

A five phase process shall be followed for the grant of an aerial work authorization. The Directorate of Air Transport (DAT) in DGCA shall be the nodal Directorate responsible for the process and shall issue the Aerial Work Authorisation.

#### **2.1 Pre-Application Phase**

- 2.1.1 The applicant for grant of aerial work authorisation shall submit a preliminary application with a statement of intent to undertake aerial work which shall include the following:
  - a) Details of aerial work proposed to be undertaken;
  - b) Details of the aircraft to be utilized, including status of type acceptance and modifications, if any;
  - c) Compliance of eligibility requirements as per para 4 of CAR Section 3 Series N Part I with requisite supporting documents;
  - d) Proposed base of operations and maintenance;

- e) Compliance statement of CAR Section 3 Series N Part I and other applicable CARs;
- f) Details of proposed maintenance arrangements
- g) Details of flight crew and technical personnel and their training arrangements;
- h) Copy of the request submitted for security clearance from MHA (submitted online through the e-sahaj portal (esahaj.gov.in)); and
- i) any other relevant information.

2.1.2 Upon receipt of statement of intent, DAT shall constitute a project team for review of application/manuals in consultation with other relevant Directorate. The project team shall include Operations Inspector, Airworthiness Inspector, Officer from Directorate of Air Safety, DG Inspector, Nodal Officer from Directorate of Air Transport, any other person, as may be required.

2.1.3 The project team shall conduct a preliminary assessment of the application/statement of intent submitted by the applicant to ensure that the applicant meets the eligibility requirements. DGCA may seek additional information/clarification from the applicant for acceptance of their application.

2.1.4 The applicant shall be called for a pre-application meeting for a presentation on their proposal for assessment of their proposal. The modalities for further approval process including compliances required to be undertaken shall also be deliberated in the pre-application phase meeting.

2.1.5 The pre-application phase will end with the pre-application phase meeting and minutes of meeting shall be issued by DAT.

## **2.2 Formal Application Phase**

2.2.1 After the pre-application meeting, the applicant shall put in place the required organisation and post holders who will prepare the requisite documents/manuals in compliance of CAR Section 3 Series N Part I and as per the decision taken in the pre-application phase meeting.

2.2.2 The applicant shall submit a formal application (in triplicate) for grant of aerial work authorisation as per proforma given at Appendix 'A' of this circular along with a set of the required manuals/documents including hazard log with proposed mitigation as per the safety risk assessment of the proposed operations.

2.2.3 The formal application shall be submitted at least 90 days prior to the intended date of commencement of operations and not before the security clearance has been obtained for the Company and its Board of Directors from MHA.

2.2.4 The applicant shall ensure that the formal application is submitted so as to obtain the authorisation within two year of obtaining the security clearance from MHA.

- 2.2.5 The formal application so submitted shall be reviewed by the DGCA project team and any deficiencies in the formal application/manuals would be communicated to the applicant. The applicant shall be required to submit their revised application accordingly.
- 2.2.6 The applicant shall ensure that necessary system is also put in place for compliance of security requirements stipulated by Bureau of Civil Aviation Security and obtain the requisite clearances/approvals from BCAS.
- 2.2.7 The applicant shall be called for a formal application meeting, wherein deliberation would be done on the modalities of further approval process and any further compliance required. The applicant shall be required to attend the meeting with all the designated post holders responsible for compliance of requirements specified in CAR Section 3 Series N Part I.
- 2.2.8 The formal application phase will end with a successful formal meeting and minutes of meeting shall be issued by DAT for the formal application meeting.

### **2.3 Document Evaluation**

- 2.3.1 In this phase, the manuals/ documents shall be evaluated by the respective project team members for compliance of regulatory requirements of the CAR and other relevant regulations as well as task specific compliances that may be considered necessary for safety of specific aerial work operations and accepted/ approved.
- 2.3.2 The deficiency observed in the document(s) during review shall be communicated in writing to the applicant, who shall revise the document(s) to address the deficiency.
- 2.3.3 The assessment of the proposed aerial work operations shall be done as per checklists given at Appendix B-1 & B-2 to cover Operations and Airworthiness respectively.

### **2.4 Demonstration and Inspection**

- 2.4.1 On approval/ acceptance of all the requisite manuals/documents as per the proposed scope of operations, the applicant shall be invited for a table top exercise. During the table-top exercise, various scenarios will be simulated to assess the preparedness of the applicant and its personnel to adequately undertake operations in accordance with the responsibilities given in the DGCA approved/accepted manuals/document(s) for the applicant.
- 2.4.2 Upon successful completion of the table top exercise by the applicant, the DGCA project team shall carry out inspection of the facility to assess operational capability to undertake the specific aerial work operations, which may also include demonstration flight based on the nature of activity proposed to be undertaken by the applicant.
- 2.4.3 After successful completion of the Demonstration and Inspection Phase, the POI/AWI would make their specific recommendation as per specified compliance checklist and forward the same to Directorate of Air Transport for

issuance of aerial work authorisation along with the scope of operations to be endorsed on Operations specifications and limitations, if any.

## **2.5 Issuance of Authorisation**

2.5.1 Upon receipt of recommendations from POI/AWI, the DAT will review the proposal in terms of:-

- a) availability of current comprehensive insurance policy covering Aircraft, Passengers & Cargo, Third Party liabilities, Crewmembers;
- b) security clearance of the Company and its Board of Directors;
- c) valid aircraft documents like C of R, C of A and ARC;
- d) any other documents that may be required by DGCA.

2.5.2 Upon successful validation of documents, Aerial Work Authorisation shall be issued with due approval of the Competent Authority.

## **3 Change in Scope of Operations**

3.1 A request for change in scope of aerial work authorisation shall be submitted as per proforma at Appendix-C. The authorisation holder shall identify hazards related to the change and carry out a safety risk assessment along with the mitigation measures for the identified hazards. The report of safety risk assessment shall be sent along with the request for change in scope.

3.2 The request shall be reviewed from airworthiness and operational aspects, and the operator advised to undertake specific compliances including amendment to their Operations Manual, and such other manuals as may be required.

3.3 The authorisation holder may be called for a meeting for review of the change and finalisation of compliances required for inclusion of the specific aerial work task in their authorisation/Operations Specifications.

3.4 The authorisation holder shall submit the required compliances for endorsement of the change in scope of operations for aerial work in their authorisation/operations specifications.

3.5 The compliances submitted by the operator would be examined and the Operations Specifications would be suitably amended to endorse specific aerial work task along with limitation, if any.

## **4 Renewal of Aerial Work Authorisation**

4.1 The validity of security clearance shall be co-terminus with the validity period aerial work authorisation. A fresh security clearance is required for renewal of the aerial work authorisation. Accordingly, the operator shall submit the request for fresh security clearance through 'e-sahaj' portal at least 90 days prior to expiry of their authorisation.

4.2 The operator shall apply for renewal of authorisation as per Appendix D at least 90 days prior to expiry with supporting documents along with:

- i) a copy of e-sahaj request for fresh security clearance; and
  - ii) copy of receipt of renewal fee paid (Rs. 25,000/- (Rupees Twenty Five Thousand)).
- 4.3 The request shall be examined in consultation with DAW and FSD for inputs on continued compliance of the requirements by the authorisation holder based on the periodic surveillance.
- 4.4 DGCA may also conduct inspection of the facilities of the authorisation holder before renewal of the authorisation.

## **5 Aerial Work with Foreign Registered Aircraft**

- 5.1 The foreign registered aircraft shall be imported for the duration of the project on a re-export basis by the Aerial Work Authorisation holder or an NSOP holder after demonstrating compliance with the requirements specified in Appendix 2 of CAR Section 3 Series N Part I.
- 5.2 Application for approval of lease arrangement as per Appendix E (in triplicate) along with duly completed job-aids for airworthiness and operations assessment as per Annexure-I and Annexure II shall be submitted to Director of Air Transport, DGCA at least 45 days in advance. The application shall be accompanied with necessary documents required for compliance of the requirements.
- 5.3 Air Transport Directorate on receipt of the application shall review the request and forward the application along with a copy of the lease and other documentation received for scrutiny to:
- i. Airworthiness Directorate (DAW)
  - ii. Flight Standards Directorate (FSD)
- 5.4 The documents shall be scrutinized by DAW and FSD, and a recommendation will be forwarded to DAT along with signatures on the respective forms. DAW/FSD may seek clarification/further documents on scrutiny of the application/ job-aids.
- 5.5 On receipt of signed form along with recommendation from FSD/DAW, Air Transport Directorate will process the proposal for issuance of permission for import of the aircraft on re-export basis.
- 5.6 DGCA may grant permission to the Indian operator for operations with leased aircraft subject to such conditions as deemed fit.
- 5.7 The Operator shall import the aircraft and present the same for physical inspection to the concerned DAW office.
- 5.8 Upon satisfactory inspection report from the Directorate of Airworthiness and compliance of other applicable conditions of the permission, an Authorisation shall be issued with validity as per the duration of the specific project and/or validity of lease agreement and normally not exceed two years.

- 5.9 For wet leasing of foreign registered aircraft for aerial work beyond two years, an agreement under Article 83 bis between DGCA and the foreign authority/CAA may be required.
- 5.10 The Indian operator shall be responsible to ensure that all the relevant permissions besides those from DGCA have been obtained before the aircraft is placed into operations.

Sd/-  
(B. S. Bhullar)  
Director General of Civil Aviation



## APPLICATION FOR GRANT OF AERIAL WORK AUTHORISATION

### APPENDIX A

For office use only

AT File  
Number:

The undersigned applies for the grant of authorisation under Rule 134B of the Aircraft Rules, 1937 to undertake aerial work as herein described and certifies that the facts stated in this application are complete, accurate and timely and that the copies of any documents to the application are true copies.

#### 1. Particulars of the Applicant

i.	Name		
ii.	Address		
iii.	Contact Details	Telephone:	
		Fax:	
		Email:	
iv.	Mailing address (Main Flight Operations Base)		
v.	Contact Details(Main Flight Operations Base)	Telephone:	
		Fax:	
		Email:	
2.	List of Board of Directors		
3.	Paid-up Capital of the company (enclose certificate from CA)		
4.	Details of Aerial work operations proposed to be under taken		

<b>5.</b>	<b>Details of payment of fee (enclose copy of receipt of payment)</b>			
<b>6.</b>	<b>Organizational Structure and Nominated Post Holders of the company:</b>			
	<b>Position</b>	<b>Name</b>	<b>Qualifications</b>	<b>Experience</b>
<b>7.</b>	<b>Aircraft Details</b>			
i.	<b>Type of Aircraft</b>			
ii.	<b>Year of Manufacture</b>			
iii.	<b>Serial number</b>			
iv.	<b>Registration number</b>			
v.	<b>Type of engines</b>			
vi.	<b>Maximum seating capacity</b>			
vii.	<b>MTOW</b>			
viii.	<b>Design service goal</b>			
ix.	<b>Flight cycles</b>			
x.	<b>Crew Requirement</b>			
xi.	<b>Communication equipment available</b>			
xii.	<b>Navigation equipment available</b>			
xiii.	<b>Surveillance and safety equipment available</b>			
Xiv	<b>Method of acquisition of Aircraft (Owned/Dry</b>			



8.	<b>Special Approvals requested (PBN/RVSM/Dangerous Goods/any other), Please specify</b>	
9.	<b>Details of Maintenance arrangements</b>	
10.	<b>Details of Insurance arrangements</b>	
11.	<b>Manuals/Documents Submitted</b>	
	<ul style="list-style-type: none"> <li>(i) Operations Manual</li> <li>(ii) Continuous Airworthiness Management Exposition</li> <li>(iii) aircraft flight manual and aircraft performance data</li> <li>(iv) documents describing its Safety Management System</li> <li>(v) Risk Assessment</li> <li>(vi) SOPs</li> <li>(vii) any other manuals/ documents as may be specified by DGCA for specific aerial work</li> </ul>	
12	<b>Additional information</b> <i>(Please supply any other information, which the applicant deems necessary and suitable in support of the application)</i>	
<b>Date:</b>  <b>Place:</b>	<b>Name and Signature of proposed Accountable Manager</b>	



**CHECKLIST: OPERATIONS  
ASSESSMENT FOR AERIAL  
WORK**

**APPENDIX 'B1'**

**Name of the Applicant.....**

**Type of Operations**

**Location:**

SNo	Item	Status		Remarks
		Sat	Unsat	
1	Application request			
2	Post Holder Qualifications Accountable Manager Dir Ops Dir Trg ( qualifications on similar type and role)			
3	Personnel Qualification, both Pilot/Pilots and Crew Members: Licence. Role qualified and cleared by ATO/Instructor/ Examiner			

	Technical Crew/ Role Specialist (qualified by specialist/ Instructor/ Examiner)			
4	Pilot/ Crew Member Training:  Initial/Recurrent Training/ Recent Experience (last twelve months)			
5	Formal Safety Risk Assessment as part of SMS (Annex 38 of CAP 8200, assessment by FOI)			
6	Ops Manual  Administration  Operational Control System (including go/no go criteria and authority)  FDTL  Flight Planning  Fuel Management  Route Manual  Navigation Information (maps and charts)  Training			

7	SOP			
8	MEL/ Checklists for Aerial Work			
9	Load and Trim Sheet			
10	Inspection of Aircraft and Role Equipment			
11	Inspection of Administrative Facilities:-  Tech Library  Record Keeping  Communication			
12	Clearance from required agencies:  AAI/ MoD/ State Authorities/ DRI (as applicable)			
13	Inspection of ground support/ Arrangements/ Helipad/ Landing Zone/ Dropping Zone			
14	Dispatch Facilities			





**CHECKLIST: CONTINUING  
AIRWORTHINESS AND  
MAINTENANCE OF AN  
AIRCRAFT**

**APPENDIX 'B2'**

Applicant : .....

Type of Operations: .....

Item	Status		Remarks
	Sat	Unsat	
1.	The aircraft have a valid TCDS for proposed operations (AED)		
2.	C of R C of A ARC Noise Certificate (Refer Sec 2 Series F Part I & F Part III)		
3.	CAMO approval  Contracted CAMO tasks if any  Maintenance Control Manual (CAME)  Aircraft Servicing, Spares Holding &  Stores Control  CAMO Post holders  ( Refer CAR M Subpart G)		
4.	Maintenance of Aircraft Arrangements of maintenance (Refer CAR 145)		
5.	MEL		
6.	Weight and Balance Load & Trim		
7.	Fuelling of Aircraft		

8.	Aircraft Servicing, Spares Holding & Stores Control			
9.	Maintenance Release			
10.	AD & SB Control			
Remarks:				
..... Name of Airworthiness Inspector		..... Signature		..... Date



**APPLICATION FOR CHANGES IN SCOPE OF AERIAL WORK AUTHORISATION** (For inclusion of new type of aerial work or change in scope of the aerial work authorisation)

**APPENDIX 'C'**

For office use only

**AT File Number:**

**SECTION 1- PARTICULARS OF THE AERIAL WORK AUTHORISATION HOLDER**

Aerial Work Authorisation No. and Validity	
Name Address Contact No(s) /Email(s)	
Accountable Manager and other Post holders	
Aircraft details including scope of Authorisation	
Maintenance Arrangements	
List of manuals/documents approved/accepted by DGCA, with date of last approval	

**SECTION 2 – CHANGE IN SCOPE OF AERIAL WORK AUTHORISATION**

Aircraft Type and Registration:

<b>Current Scope</b>	<b>Proposed Scope</b>

List of Documents enclosed in support of application for change in scope including Safety Risk Assessment along with Hazlog, revised OM, SOPs etc.

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Date:

Place:

Name and Signature of Accountable Manager





**APPLICATION FOR  
RENEWAL OF AERIAL  
WORK AUTHORISATION**

**APPENDIX 'D'**  
FOR OFFICE USE ONLY  
AT File Number:

**SECTION 1- PARTICULARS OF THE AERIAL WORK AUTHORISATION HOLDER**

Aerial Work Authorisation No. and Validity	
Name Address Contact No(s) /Email(s)	
List of Board of Directors	
Accountable Manager and other Post holders	
Aircraft details including scope of Authorisation	
Maintenance Arrangements	
List of manuals/documents approved/accepted by DGCA, with date of last approval	

**SECTION 2- COMPLIANCES (enclose document, where required)**

S.No	Details/Requirement	Information/Compliance	Satisfactory/ Unsatisfactory
1.	Renewal due on		
2.	Fee for renewal		
3.	Registration and type of aircraft endorsed on the aerial work authorisation		
4.	C of A/ ARC validity of aircraft endorsed on the aerial work authorisation		

5.	Insurance cover and its validity for the aircraft endorsed on the aerial work authorisation		
6.	Any Change in Board of Directors, since last renewal		
7.	Security Clearance of Company and its Board of Directors and Status of fresh Security clearance of the Company and its Directors		
8.	Approval of organization for Maintenance of aircraft		
9.	Information regarding paid-up capital (Chartered Accountant's Certificate)		
10.	Report of Internal Safety Audit within last six months from the date of renewal		
11.	Action taken or pending for violation of conditions of aerial work authorisation.		
12. Remarks (for office use only)			
<p>The undersigned applies for the renewal of aerial work authorisation under Rule 134B of the Aircraft Rules, 1937 as per details given above and certifies that the facts stated in this application are complete, accurate and timely and that the copies of any documents to the application are true copies.</p> <p>Certified that the organization has continuously maintained the capability at which the authorisation was originally accorded by DGCA and is continually complying with the applicable Aircraft Rules, Civil Aviation Requirements, Aeronautical Information Circulars and such other instructions issued by DGCA from time to time as are relevant to the scope of authorisation. Further certified that at no time the capability of the organization has degraded to a level below that approved by DGCA</p> <p>Date:</p> <p>Place: <span style="float: right;">Name and Signature of Accountable Manager</span></p>			



**APPLICATION WET LEASING  
FORM FOREIGN REGISTERED  
AIRCRAFT LEASED TO AN  
INDIAN OPERATOR**

**APPENDIX 'E'**

For office use only

**AT File  
Number:**

**APPLICATION FOR AUTHORISING A LEASING OPERATION INVOLVING A FOREIGN AIRCRAFT  
OPERATOR (LESSOR) TO AN INDIAN OPERATOR (LESSEE)**

**To be completed by the Indian Air Operator**

Note: Complete Job Aid(s) for Airworthiness Assessment and Operations Assessment and submit along with this application.

**A. Identification of the aircraft and ownership**

Aircraft Manufacturer:	Model Designation:		
Serial No.:	Nationality and Registration Mark:	Maximum Take-off Weight	
Name and address of registered owner of aircraft:	Certificate of Airworthiness No. and Validity:	Maintenance approval:	Programme

**B. Lessor/ Lessee**

Name and Address of the Foreign Operator (Lessor):	Telephone:	Fax:
	AOC No. (if any) and Validity:	
Name and Address of the Indian Operator(Lessee):	Telephone:	Fax:
	AOP/Aerial Work Authorisation No. and Validity:	

**C. Maintenance**

Name and address of person/ company who will maintain the aircraft	Telephone:	Location of aircraft main maintenance base:
	Fax:	
What maintenance certification authority does the foreign operator have for this type of aircraft?	Indicate the Maintenance organization approval (if applicable)	

**D. Lease Agreement**

**E. Authorisation Dates requested – Date**

Commencement Date:			Termination Date:			Commencement Date:			Termination Date:		
DD	MM	YYYY	DD	MM	YYYY	DD	MM	YYYY	DD	MM	YYYY

**F. Certification of Applicant – Attestation**

I certify that:


- The responsibility for legal custody and control of the aircraft is clearly vested in the lessee during the term of the lease
- All of the information and statements contained in this application are true and complete to the best of my knowledge and belief

\_\_\_\_\_  
Name and signature of person authorised to sign  
on behalf of the Indian Air Operator Lessor

\_\_\_\_\_  
Date  
(DD-MM-YYYY)

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APPLICATION ROUTING FOR COORDINATION Signatures	Additional Conditions Attached
1. Flight Standards Directorate _____	<input type="checkbox"/>
2. Airworthiness Directorate _____	<input type="checkbox"/>

 मृत्यमैव जयते	<b>JOB AID FOR AIRWORTHINESS ASSESSMENT</b>  (To be submitted along with Application as per Appendix-F)	<b>ANNEXURE I to APPENDIX 'E'</b>  For office use only  <b>AT File Number:</b>
Operator		
Aircraft		
Type of Lease Sought		

Sl. No.	Item	Operator's Response (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A)  (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
1.	Who will be responsible for maintenance, maintenance control and aircraft records (log Books)		
2.	Where will maintenance work be undertaken and are the facilities adequate and approved under a Certificate of Approval		
3.	For maintenance personnel engaged to work on the aircraft:		
3.1	What training will they receive and by who <i>Note: This must include training of personnel in the differences between the leased aircraft and the normal fleet aircraft and informing them of any special or particular arrangements that have been made under contract to cover maintenance during the period of the lease.</i>		
3.2	How will they certify for the completed maintenance work		
3.3	What system of maintenance, and system of certification will be used		
3.4	What MEL will be used		
3.5	If applicable has RVSM, RNP and EDTO requirements been addressed		
3.6	How will defects be managed and rectified including those occurring at		

Sl. No.	Item	Operator's Response  (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A)  (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
	airports without maintenance support		
3.7	How will the application for Airworthiness Directives (AD) Exclusion, System of Maintenance variations, Permissible Unserviceability approvals and Special Flight Permits be managed and by whom		
3.8	What maintenance documentation including approved data manuals will be made available for use by the organisation and who will provide them and ensure currency including the AFM		
3.9	Who will assess and control ADs and Service bulletins		
3.10	Who will control the Weight and Balance currency and ensure the loading system is approved		
3.11	How will parts provisioning be managed and by whom		
3.12	Is the leased aircraft subject to an aging aircraft maintenance programme or corrosion control programme? Where is this documented?		
3.13	Has the leased aircraft been included in the lessee organisation's Maintenance Control Manual		
3.14	How will maintenance communication be maintained between the Lessor and Lessee and who will be responsible to ensure this has been maintained		
3.15	What considerations and arrangements have been made to assess the existing maintenance programme, as this programme may be based upon a different flight profile and usage than one flown by the second operator		
3.16	What considerations have been made for extended life limited components and maintenance interval extensions which may not apply to an operator with a different operational and flight profile or operating environment.		
4.	Does the lessee (the Operator) wishes to use the:	Yes/ No	
	- Lessor's MCM		
	- SOM		

Sl. No.	Item	Operator's Response  (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A)  (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
	- Operator MEL or		
	- Maintenance Release then:		
4.1	If yes,		
4.1.1	Approve the above documents and reflect in the lessee's MCM:		
	- The aircraft registration		
	- The relevant sections of the Lessor's MCM, only if the lessor is an Indian AOP holder		
	- The Lessor's Approved maintenance programme for the aircraft		
	- The Lessor's Operator MEL approved for use by the lessee		
	- The approved Lessor's Maintenance release which has been approved for use by the lessee's AOP operation		
	- The approved Reliability Program, if applicable for the aircraft type		
	- EDTO maintenance requirements if applicable		
	- RVSM		
	<i>Note: This information shall be included in the lease agreement which forms an annex to the operators MCM</i>		
4.2	If No,		
4.2.1	A copy of the lease agreement relating to aircraft maintenance requirements must be in the MCM.		
5.	Verify any special airworthiness matters that are subject to the lease conditions:		
5.1	Are deviations from the manufacturer Maintenance Review Board (MRB) maintenance requirements permitted as a result of a reliability program determination or operational requirement which needs DGCA approval?		
5.2	Is aircraft maintenance permitted to be carried out by overseas maintenance organisations?		
5.3	How will lease termination be handled with respect to aircraft continuing airworthiness?		
	<i>Note: For Maintenance performed by foreign Maintenance Repair</i>		

Sl. No.	Item	Operator's Response  (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A)  (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
	<i>Organisations approved under CAR 145 and its certification. The lease agreement should limit this maintenance to one off occurrences only which shall not to be used as a permanent maintenance arrangement for scheduled maintenance.</i>		
Remarks:			
Date:	Signature of Airworthiness Inspector: Name of Airworthiness Inspector:		



**JOB AID FOR OPERATIONAL CONTROL ASSESSMENT**

(To be submitted along with application as per Appendix-F)

**ANNEXURE II to APPENDIX 'E'**

For office use only

**AT File Number:**

Operator	
Aircraft	
Type of Lease Sought	

Sl. No.		Operator's Response (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A) (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
1.	Flight crew training,		
2.	Task Specialist Training		
3.	Operational control, and		
4.	Dispatch and flight watch.		
5.	Ascertain following approvals (as applicable):		
5.1	The method for establishing minimum flight altitudes;		
5.2	The method of determining aerodrome operating minima;		
5.3	Flight time, flight duty periods and rest periods;		
5.4	EDTO;		
5.5	Aircraft-specific minimum equipment list (MEL);		
5.6	RVSM operations;		



Sl. No.		Operator's Response  (To be filled by the Applicant/ Lessee)	Remarks (S/NS/A)  (To be completed by DGCA Inspector)  Legend: S – Satisfactory NS – Not Satisfactory A – Additional information required
5.7	Procedures for electronic navigation data management;		
5.8	Training in the transport of dangerous goods;		
5.9	Pilot-in-command area, route and aerodrome qualifications; and		
5.10			
Remarks:			
Date:	Signature of Flight Operations Inspector: Name of Flight Operations Inspector:		